



HOMework CLUB - Session 1

Runs: Oct 15 – Jan 17th

Spots are Limited

Won Choi –
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TBD – Lead on W

Allison Schroeder –
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HWC Support Staff: Ms. Berglund, Ms. Olson, Ms. Callison, Ms. Booth, Ms. Carey, Ms. Kenoski, Mr. Olivarez

Dear parents, guardians, and students,

We are pleased you are interested in becoming involved with Homework Club (HWC)! There are a few important items to know:

1. Please read ALL information on the MOST Registration Form before filling out and turning it in.
 - a. Take time to discuss and understand the MOST procedures in detail as a family.

2. Take note of what HWC **IS**:
 - A quiet place for students to work that provides access to computers, the internet, printers, and adults who know the curriculum and can give tips/tricks on how to complete assignments.
 - A time to take a few breaks and enjoy a snack.
 - A chance to target students who are at risk for failing classes and give them extra support

3. What HWC **IS NOT**:
 - a. Tutoring. Please contact the front office at McClure if your child needs tutoring.
 - b. A "revolving door" of students coming and going.
 - c. Just a place to hang out.

4. Lastly, Homework Club is a free club and there are limited spots. This requires a **strict attendance and behavior policy**.



SO.....

Parents and students, stay on top of procedures and expectations that are outlined in the MOST Program Registration Form and in this information flyer so your child can stay in Homework Club!

Homework Club Schedule – Mondays/Tuesdays/Thursdays

3:45 – McClure dismisses for the day. HW club students obtain **all** needed materials for homework. Head straight to the McClure Cafeteria.

NO leaving campus. This is against MOST Programs policy.

3:55 – Attendance time in the McClure Cafeteria. You will receive snack & drink.

No snack/drink if you are late! Everyone must SIT at a table with the other HWC students until a HWC Staff member dismisses you.

4:05 – Follow the HWC staff member to computer lab #109. Find a seat in a designated row and fill out the "Exit Ticket"

4:10 – Quietly begin working.

4:40 - Brain Break & RR Break

4:50 - Continue working quietly.

5:10 – Fill out Exit Tickets

5:15 – MOST programs dismissal

Homework Club Schedule – Wednesdays

2:30 – McClure dismisses for the day. Head straight to McClure Cafeteria.

NO leaving campus. This is against MOST Programs policy.

2:40 – Attendance time in the McClure Cafeteria. You will receive snack & drink.

No snack/drink if you are late! Everyone must SIT at a table with the other HWC students until a HWC Staff member dismisses you.

2:45 – Follow the teacher to computer lab #109. Find a seat in a designated row and fill out the "Exit Ticket"

2:50 – Quietly begin working on homework.

3:20 - Brain Break #1

3:30 Continue quietly working on homework

4:00 - Brain Break #2

4:10 - Continue working quietly.

4:35 – Fill out Exit Tickets

4:40 – MOST programs dismissal

What to Bring to Each Session:

- **Required:**
 - a. Any materials you need to complete your Homework
 - b. Reading Book
- **Optional:**
 - c. Earbuds/Headphones – ONLY to be used during Brain Breaks or for school-related work (approved by the HWC staff)
 - d. Cell phone – ONLY to be used during Brain Breaks
 - e. Other things? Check with HWC Staff.

FAQs:

- **Which days does HW Club meet?**

We meet Mondays, Tuesdays, and Thursdays from 3:55-5:15 pm and Wednesdays from 2:40-4:40 pm. You do not have to sign up for each day; instead, choose which day works best in your schedule and then come regularly on those days.

Example: depending your after-school schedule, you might only be able to do Mondays and Thursdays. So, just sign up for those two days and stick to them.

- **Do I have to go even if I do not have homework?**

YES! You must come every day you've signed up for HW Club.

YOU are in charge of choosing something productive and non-distracting.

The HWC staff has a list of suggestions if you need ideas for what to work on.

Students who do not follow this expectation will be given 3 warnings and then sent to the director's office.

- **What is the Rest Room policy?**

You have a chance to use the rest room at the end of the school day, during snack time, during brain break(s), and at the end of the session. No leaving for RR breaks during worktime unless it is an emergency.

More on Next Page!

- What if I forgot something in my locker?

You have the opportunity to get everything you need for HWC at the end of the school day before reporting to the cafeteria for HWC attendance. If you happen to realize that you forgot something, it is counted as a mark on the tally system (three marks in one session mean losing the privilege of being in 109).

- What is a "Brain Break"?

We take a 10 minute break after each 30 minutes of work to use the restroom, get water, play games on the computer, finish snacks (in the hallway), and just let our brains relax.

- Are cell phones/smart devices and headphones allowed?

Yes... BUT! phones/devices/headphones are only allowed for academic purposes or during brain breaks.

Note: The HWC Staff has the final say about you using headphones/earbuds/phones/etc.

- What is the "Exit Ticket"?

The Exit Ticket is a piece of paper that tells the HW Club Teacher what you plan to work on and then at the end, what you ended up completing.

- Can I visit/work with another teacher after school during HWC time?

Yes... BUT! We have an organized system that you must follow in order to participate in this opportunity.

- Can I leave early if I finish my homework?

No – you may only leave early if a parent has arranged it (at least 24 hours ahead of time) with the MOST Program director Mr. Won Choi or HW Club Coordinator, Ms. Allison Schroeder. The Leads/Assistant leads have a list of suggestions that you can work on.

NOTE: Leaving early on a consistent basis without 24 hour notice given could result in dismissal from the program.

- Can I leave early if I have an appointment?

YES, but first your parent/guardian must inform Director Mr. Won Choi at least 24 hours in advance.

NOTE: Your parent/guardian must come to computer lab #109 to sign you out. Students are not to leave the room un-escorted.

More on Next Page!

- What if I'm absent from the regular school day; do my parents still have to contact Mr. Choi or Ms. Schroeder?

YES because our attendance system is not connected to the school day attendance system.

- Can I work with a partner/group?

YES! But you first must show the HWC staff what you are working on, and then while you are working you remain at voice level 0.5 (whispering) to respect the quiet work time.

- Is this a tutoring service?

No. The teachers and support staff will be happy to give you tips and tricks on how to complete your work, but due to the large number of kids in the program they are unable to give extended one-on-one support.

- How are behaviors monitored?

The HWC staff keeps a tally of any misbehaviors, unpreparedness, repeated re-directions or other issues that they see keeping you from being productive. Three strikes in one work session means losing privilege of working in 109 and going to Mr. Choi's office.

- I heard we get prizes/pride cards/etc. Is this true?

YES! Any raised letter grades earn pride cards, as well as having expected behaviors. We also like to give out bonus candy and other prizes throughout the semester. And, there is always a last-day MOST Programs celebration for Homework Club! 😊

We look forward to a great time during Homework Club!

2018-2019 Homework Club Agreement Slip

Sesson #1

I have read and discussed the details of this document with my child, and we agree to the terms and conditions of the MOST program Homework Club.

Student Name: _____

Circle each day this student will attend HWC: M T W Thur

Parent Name Printed: _____

Parent Name Signature: _____ Date: _____
