



HOMework CLUB - Session 1

Runs: October 16-January 19th

Spots are Limited

Doug Berndt - MOST Program
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Support Staff: Ms. Berglund, Ms.
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Belay, Ms. Kenoski

Dear parents, guardians, and students,

I am pleased you are interested in becoming involved with Homework Club (HWC)! There are a few important items to know:

1. Please read ALL information on the MOST Registration Form before filling out and turning it in.

2. Take time to discuss these MOST procedures in detail as a family. Doing so will save A LOT of time and cut down on frustrations for everyone involved.

3. Take note of what HWC **IS**:

- A quiet place for students to work that provides access to computers, the internet, printers, and adults who know the curriculum and can give tips/tricks on how to complete assignments.
- A time to take a few breaks and enjoy a snack.
- A chance to target students who are at risk for failing classes and give them extra support

4. What HWC **IS NOT**:

- Tutoring. Please contact the front office at McClure if your child needs tutoring.
- A "revolving door" of students coming and going.
- Just a place to hang out.

5. Lastly, Homework Club is a free club and there are limited spots. This requires a **strict attendance and behavior policy**.



SO.....

Stay on top of procedures and expectations that are outlined in the MOST Program Registration Form so your child can stay in Homework Club!

Homework Club Schedule

(On Mondays, Tuesdays, Thursdays)

3:45 – McClure dismisses for the day. HW club students obtain **all** needed materials for any homework they plan to work on. Head straight to McClure Cafeteria.

NO leaving campus. This is against MOST Programs policy.

3:55 – Attendance time in the McClure Cafeteria. You will receive snack & drink.

No snack/drink if you are late!

4:05 – Follow the teacher to the computer lab #109. Find a seat in a designated row and fill out the "Exit Ticket"

4:10 – Quietly begin working on homework, reading, math IXL practice, and/or typing practice.

4:40 - Brain Break & RR Break

4:50 - Continue working quietly.

5:10 – Fill out Exit Tickets

5:15 – MOST programs dismissal

Homework Club Schedule

(On Wednesdays)

2:30 – McClure dismisses for the day. HW club students obtain **all** needed materials for any homework they plan to work on. Head straight to McClure Cafeteria.

NO leaving campus. This is against MOST Programs policy.

2:40 – Attendance time in the McClure Cafeteria. You will receive snack & drink.

No snack/drink if you are late!

2:45 – Follow the teacher to the computer lab #109. Find a seat in a designated row and fill out the "Exit Ticket"

2:50 – Quietly begin working on homework, reading, math IXL practice, and/or typing practice.

3:20 - Brain Break #1

3:30 Continue quietly working on homework, reading, math IXL practice, and/or typing practice.

4:00 - Brain Break #2

4:10 - Continue working quietly.

4:35 – Fill out Exit Tickets

4:40 – MOST programs dismissal

FAQs:

- **Which days does HW Club meet?**

We meet Mondays, Tuesdays, and Thursdays from 3:55-5:15 pm and Wednesdays from 2:40-4:40 pm. You do not have to sign up for each day; instead, choose which day works best in your schedule and then come regularly on those days.

Example: depending your after-school schedule, you might only be able to do Mondays and Thursdays. So, just sign up for those two days and stick to them.

- **Do I have to go even if I do not have homework?**

YES! You must come every day you've signed up for HW Club. Students may only miss HW Club for excused reasons.

Reminder: Three (3) unexcused absences means removal from HW Club.

If you do not have homework, you are to practice typing, work on math IXL, and/or read.

- **What is a "Brain Break"?**

We take a 10 minute break halfway through to use the restroom, get water, play games on the computer, finish snacks (in the hallway), and just let our brains relax.

- **Are cell phones/smart devices and headphones allowed?**

YES! Phones/devices/headphones are allowed during work time IF they are being used for homework. You must show the HW Club teacher how you plan to use it. Phones/devices/headphones are allowed for fun-reasons during brain breaks.

- **What is the "Exit Ticket"?**

The Exit Ticket is a piece of paper that tells the HW Club Teacher what you plan to work on and then at the end, what you ended up completing.

- **Can I leave early if I finish my homework?**

No – you may only leave early if a parent has arranged it (at least 24 hours ahead of time) with the MOST Program director Mr. Berndt or HW Club Coordinator, Ms. Allison Schroeder. The Leads/Assistant leads have a list of suggestions that you can work on.

NOTE: Leaving early on a consistent basis without 24 hour notice given could result in dismissal from the program.

More on Next Page!

- Can I leave early if I have an appointment?

YES, but first your parent must arrange this (at least 24 HOURS AHEAD OF TIME!!!) with the MOST Programs Director Mr. Doug Berndt or HW Club Coordinator, Ms. Allison Schroeder.

NOTE: your parent must come to computer room #109 to sign you out. Students are not to leave the room un-escorted.

- What if I'm absent from the regular school day; do my parents still have to contact Mr. Berndt or Ms. Schroeder?

YES because our attendance system is totally different than the school day attendance system.

- What do I do if I'm going to be absent for a long time?

Parents must contact the MOST Program Director Mr. Doug Berndt or the HWC Coordinator Ms. Allison Schroeder to inform them of your extended absence.

NOTE: this needs to happen at least 24 hours in advance of your absence.

- Can I work with a partner/group?

YES! But you first must show the HW Club teacher what you are working on, and then while you are working you remain at voice level 0.5 (whispering) to respect the quiet work time.

- Is this a tutoring service?

No. The teachers and support staff will be happy to give you tips and tricks on how to complete your work, but due to the large number of kids in the program they are unable to give extended one-on-one support.

- HW Club is filled up.... but can I still join?

YES! But you will be placed on a waiting list. We can only accommodate 20-22 students per Lead. If a student enrolled in the club is removed, we will contact the next person on the waiting list to join the club.

We look forward to a great time during Homework Club!

Homework Club Agreement Slip

I have read and discussed the details of this document with my child, and I agree to the terms and conditions of the MOST program Homework Club.

Parent Name Printed: _____

Parent Name Signature: _____ Date: _____
